



**CCBHS/SCHOOL-BASED MENTAL HEALTH AT ANTIOCH UNIFIED SCHOOL DISTRICT
Request for Proposal (RFP) Questions and Answers**

- Q: Can you explain the reference to a residential program on page 11?
A: This was a typo and has been corrected and reposted.
- Q: How many clinicians or therapists will this cover?
A: The application will include a service model that describes the number and composition of service providers. Configuration of clinical team will need to be outlined in the proposal.
- Q: Can you please provide a more specific contract start date and end date that bidders should use in constructing project budgets? How should bidders project the total number of months in the grant period for the budget section of the proposal? The RFP only states, "Spring 2022" and "2025."
A: This contract projects to start at the beginning of the next fiscal year 22/23. Depending on readiness of school/school district and contract provider, a start date of contract in current school year (spring) may be considered. There is grant money guaranteed to last until the end of fiscal year 24/25.
- Q: The presentation states the RFP is due Monday, December 15th, just want to clarify that the 15th is a Wednesday- Wed 12/15 is the due date?
A: Yes.
- Q: What is the expectation to provide services over summer break? Does the contract term cover expenses for service provision over this break, or only for the school year calendar?
A: This contract is set up to perform annually (based on fiscal year) and we are expecting that the awardee/contract provider will provide coverage for clinically necessary services over the summer.
- Q: We noticed the RFP refers to mental health services in the "classroom setting" in a couple of places. Can you clarify expectations around services in a classroom setting, as Medi-Cal funded services are typically provided via one-on-one counseling as well as counseling groups?
A: There are various models of providing school-based mental health services., This RFP refers to a clinical team being located at a school site. The counseling would be done privately in a separate room that the school will make available. For any groups that would be provided as part of the model the school site will need to identify a time and space at their location.

- Q: How are non- Medi-Cal funds to be used?
A: The intention is to serve Medi-Cal eligible youth. There is no funding to cover the uninsured.
- Q: The RFP mentions many expectations for consultation, whole class/teacher support, etc. that are NOT reimbursable under SMHS. How are these to be accounted for in the budget, UOS estimates, percentage of time for staff, etc.?
A: The awardee/contract provider is expected to collaborate with the school to identify the clients in need of mental health services for individual or mental health counseling. The clinical team is part of the school environment and should provide some teacher consultation to assist in care planning. Many of these activities are considered case management and can be billed for under this contract.
- Q: Will schools be co-locating staff from this proposal or simply providing space for them to provide treatment and supports?
A: The school will provide space for the treatment teams. Educational staff will partner with the clinical team (and WISP staff) on matters of school climate and mental health awareness.
- Q: Is there an expectation that there be a designated therapist per school? If so, how many schools are specifically being targeted with these funds?
A: The funds are intended to cover clinical services at two middle schools. Antioch Unified School District (AUSD) identified Dallas Ranch and Antioch Middle School (or Black Diamond Middle School) as needing mental health supports.
- Q: Can our proposed services incorporate school culture and climate services in additions to specialty mental health services? Could funding be used for those services?
A: No, the contract is intended for specialty mental health services, only. The awardee should partner with WISP on school culture and climate services.
- Q: Will the EPSDT provider be expected to do Behavioral Planning and behavioral contracting? Are there school psychologists on site?
A: The expectation is to provide treatment for those who are eligible for specialty mental health services at the school. The expectation doesn't go beyond that. The team on site is expected to develop collaborative relationships with educational and contribute to the promotion of a positive school climate (in collaboration with WISP). School Psychologists are on site.
- Q: How are students who are dual-eligible for Education Related Mental Health Services (ERMHS/IEP) and SMHS to be addressed? Does this program serve ERMHS students, or is that managed separately?
A: This is not an ERMHS contract targeting students on an IEP. It is possible that students who are eligible for specialty mental health services are also on an IEP.
- Q: Just to confirm, will the 2 middle schools have designated space on-site for the staff associated with this RFP?

A: Yes, AUSD will provide a space.

Q: Are you looking for a single provider, single awardee to this RFP?

A: Yes.

Q: What if the identified student is already open as BHS client? Do MH services transfer to this team as primary or will they be added on to the existing treatment plan (ex. Add on services like TBS)?

A: Due to continuity of care considerations we will not automatically transfer the client to the new provider.

Q: Contra Costa BHS does not cover ERMHS. I know that some counties have an agreement with the districts.

A: If the client has Medi-Cal and is eligible for mental health services then they are eligible for program services regardless of ERMHS.

Q: Is there an expectation that this program be available 24/7 (on-call) for possible crisis after school hours?

A: No.

Q: Can group therapy and skill building groups be offered during the school day hours (e.g., will students be able to be pulled from class for services)?

A: Group therapy would be great addition. Provider will need to work with the school to see how this can be accommodated during or after the school day.

Q: It sounds like essentially three school years will need to be budgeted for, so can we budget by school year/fiscal contract year?

A: Yes. The contract goes by fiscal year and covers the Summer.

Q: Can a program also offer MHRS staff in the model?

A: The applicant will propose composition of clinical care team (may include MHRS).

Q: Can you ask if the clinicians in this program would also be expected to facilitate any CFTS?

A: No. Child and Family Team meetings are facilitated by Intensive Care Coordinators and program clinicians maybe asked to participate. If clinically indicated clinicians may facilitate care coordination meetings.

Q: Could you repeat when the answers to the questions will be published?

A: The answers will be published on December 6th.

- Q: Any idea when you may know if any RFP due dates will be pushed back based on the schedules of the reviewers?
- A: If the date to announce the awardee is pushed back, we will announce the date by or before January 7th.
- Q: Can services be provided off campus/in home and at non-school hours?
- A: Yes.
- Q: Alignment with school-wide Positive Behavior Intervention and Supports programming” Is there already a particular model/approach the schools are using?
- A: The model that is currently being utilized by the schools is a Restorative Justice and Conferencing model.
- Q: Will the County be providing a budget template for the purpose of this RFP?
- A: No.
- Q: Behavior contracting for individuals and whole class” -- What is the expectation for “whole class”? How are expenses related to this type of intervention accounted for considering they will not qualify under the fee-for-service SMHS model?
- A: Behavioral contracting and other items mentioned in “additional components” are not reimbursable activities. Contractors may provide consultation to educational staff around these topics (in collaboration with WISP).
- Q: Including completion of Incident and Behavior Emergency Reports, Is there a template for Behavior Emergency Reports?
- A: Behavioral Health provides templates for incident and unusual occurrence notifications.
- Q: What is the expectation for SMHS service provision over school holiday and summer breaks? Will the school setting be available for use during these times or will there need to be additional spaces identified for continued service provision?
- A: The school will collaborate with the contractor to work out details, particularly for summer space and time available. The school setting being available during holiday periods has not been decided yet.
- Q: Can group therapy and skill building groups be offered during the school day hours (e.g.: will students be able to be pulled from class for services)?
- A: Group therapy would be a welcome service component. Details need to be coordinated with the site administration.
- Q: Is there an expected caseload for service providers?
- A: The caseload may vary based on intensity of case. A typical case load is from 15 to 20 students.
- Q: Is there a target number of unduplicated students to be served (by school, overall, etc.)?

A: The number of students served will vary based on duration and frequency of treatment. We expect between 45 and 60 students to be served annually.

Q: How many months should the budget be for? Page one states, "The total amount available for this RFP is \$430,000 annually over the life of the grant period (2021 to 2025)." but the contract looks like it will not begin until Spring of 2022.

A: Please provide annual budget based on an entire fiscal year. The start date will be FY 22-23 (7/1/22-6/30/23), at the latest. There is a possibility of an earlier start date, spring 2022., This will depend on availability of the selected applicant and the school district.