

POLICIES AND PROCEDURES

SUBJECT: EMS QUALITY IMPROVEMENT PROGRAM (EQIP) Provider Template

APPROVED BY: _____

EMS Medical Director

I. PURPOSE

To identify primary responsibilities of all participants in the (Agency Name) Quality Improvement Program (EQIP) and to ensure optimal quality of care for all patients who access the EMS system.

II. DEFINITION

(Agency Name) EMS Quality Improvement Program: An integrated, multidisciplinary program that focuses on system improvement. Methods of evaluation are composed of structure, process and outcome measurements.

III. REQUIREMENTS

- A. (Agency Name) participates in the Contra Costa County EQIP at the level as agreed between the agency and Contra Costa EMS.
- B. EQIP indicators will be compliant with the California Code of Regulations, Title XXII, Division 9, Chapter 12 and modeled after the State of California Emergency Medical Services Authority (EMSA) Publication: Emergency Medical Services System Quality Improvement Program Model Guidelines.
- C. The oversight for the EQIP will be the responsibility of the (Agency name) EMS Medical Director and (Agency Name) EMS (director/coordinator/administrator) in cooperation with the Local EMS Agency Prehospital Quality Improvement Committee.
- D. Appropriate QI indicators shall be reviewed at the agency level on a monthly basis and a report of findings shall be made to the Contra Costa EMS Agency at agreed upon intervals. Aggregate data for the EMS System will be maintained by the EMS Agency.
- E. (Agency name) shall submit an annual report of quality improvement activities to the Contra Costa County EMS Agency.
- F. The Contra Costa County EMS Agency shall provide an annual report of quality improvement activities to the California EMS Authority. This information may be incorporated as part of the Contra Costa County Emergency Medical Services Agency Annual Program Report.
- G. All proceedings documents and discussions of the (Agency name) Quality Improvement Committee are confidential pursuant to section 1157.7 of the Evidence Code of the State of California.
 - a. Agency representative of the Prehospital Quality Improvement Committee shall sign a confidentiality agreement
 - b. Agency name shall maintain all records in a confidential manner consistent with current patient privacy laws (HIPAA).

Revised: