

Contra Costa County Health Services
Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, March 16, 2022, 11:00-12:30pm

LOCATION: Zoom

ATTENDANCE: Claude Battaglia, Wendel Brunner, Bill Jones, Teri House, Stephen Krank, Jennifer Machado, Lori McLemore, Jonathan Russell, Michael Callanan

ABSENT: Silas Robinson, Nhang Luong, Bill Shaw

HCH STAFF ATTENDANCE: Linae Altman (HCH Planning & Policy Manager), Rachael Birch (Project Director), Mia Fairbanks (HCH Nurse Program Manager), Alison Stribling (HCH QI Team)

PUBLIC ATTENDANCE: Jill Ray (Office of Supervisor Candace Andersen)

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – February Meeting Minutes**

Welcome & Introduction

1. Welcome to Mia Fairbanks new HCH Nursing Program Manager!

Action Item: Approval of January Board Meeting Minutes

Motion

- A. **Statement:** *I move to approve the minutes from February 2022 with the amendment to page 3 noted by Bill Jones*
- B. **Motion Made by:** Stephen Krank
- C. **Seconds the Motion:** Wendel Brunner
Roll Call Vote: Each voting member must verbally approve or oppose
- D. **IN FAVOR:** Claude Battaglia, Wendel Brunner, Bill Jones, Teri House, Stephen Krank, Jennifer Machado, Lori McLemore, Jonathan Russell, Michael Callanan
OPPOSED: None
ABSTAINS:
ABSENT: Silas Robinson, Nhang Luong, Bill Shaw
Motion Result: PASSED

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Standing Item: HCH Services Update

(Mia Fairbanks, HCH Management)

1. COVID Update
 - a. Continuing to operate 1 hotel site in Richmond, tentatively scheduled to close in June
 - b. H3 is working with all impacted clients to determine housing/shelter placement following closure
2. Wellness Center at Delta Landing
 - a. Officially open!
 - b. HCH team held open house prior to formally opening services
 - c. Service schedule
 - I. Nurse and CHW team onsite 5 days/week
 - II. Mental Health team onsite 4 days/week
 - III. Provider onsite 2 days/week
 - IV. Dental Van onsite every Tuesday
 - V. Continuing to monitor patient volume and determine if additional provider time is needed
 - d. Overall, very happy with the space and excited to grow the services
 - e. At this time all onsite services are limited to Delta Landing residents
3. Monument Corridor
 - a. Looking to establish new clinic or additional outreach in this area to fill service gap
 - b. Coordinating with Monitor Crisis Center on potential location in their parking lot
 - c. Board Member offered additional Homeless Coordinator contact who may be able to support in identifying service options

Question from the Board:

1. Can you tell us about the demand for dental services among patients?
 - a. This is a new service we just introduced at Delta Landing so anticipate demand to increase as awareness increases
 - b. Know from our providers dental services are a top need
 - c. The Dental Van also travels to Bay Area Rescue Mission and this clinic is open to all homeless patients
 - d. Dental Team at Public Health also has specific services for school age youth populations
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Action Item: Project Director Update

(Rachael Birch, Project Director)

1. Community Needs Survey Committee Update
 - a. HCH Team will send out doodle poll in the next week to identify meeting time
 - b. HCH Team is working on collecting community surveys used by other groups to help inform a future draft
 - c. If Board Members have related survey tools from their organizations, please send to Linae and Gabby
 2. COVID-19 Test Kits and Mask Interest
 - a. Continuing to receive these items from HRSA
 - b. If you have groups in need of these supplies please reach out to Linae and Rachael to facilitate distribution
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Standing Item: Quality Improvement

(Gabriella Quintana, HCH QI Team)

1. UDS Submission Review
 - a. Slide deck reviewed including patient demographics, visits, costs, quality of care measures, and questions from the UDS reviewer
 - b. Overall we are reporting improvements compared to 2020 but not yet reaching pre-pandemic productivity levels
 - c. Initial submission completed 2/15,
 - d. On 3/14 HCH team received update that report was officially accepted and closed as complete
2. Medi-Cal Redetermination
 - a. Annual re-application process has been suspended since 2020 under Public Health Emergency Order
 - b. Anticipate this suspension will be lifted and clients will again need to complete required application in order to maintain coverage
 - c. Will be a focus for the program and the health system to prevent lapses
 - d. Particularly challenging for our homeless patients who may not have reliable access to mail to receive the packets
 - e. Public Health has been partnering with our social service division to hire eligibility workers to support clients in completing redetermination paperwork

Question from the Board:

1. How Can CBOs help with this outreach?

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- a. Awareness is key. Many patients don't understand what is required, what to look for, or where to seek help.
 - b. HCH team to put together resource materials that have been used by PH teams in the past
 - c. Linae to add additional item to next months board agenda to continue this discussion
2. Does this impact the homeless population less than other populations because of HCH ability to provide services regardless of coverage?
 - a. While HCH can provide services regardless of coverage, a Medi-Cal lapse may disrupt other aspects of a patient's care
 - b. If patient seeks care as other CCHS site and does not identify as homeless they be turned away or receive a bill

Standing Item: Community Updates

1. Hiring Update
 - a. Looking to fill 3 Mental Health Clinician positions to support with outreach services
 - i. Job posting is open and available on county website
 - b. Recently hired HCH Nurse to focus on outreach and case management services for the unsheltered population
2. HCH Team working to update credentialing and privileging policy based on HRSA Site visit feedback
 - a. Completed draft has been approved by HRSA
 - b. Required annual fitness for duty form needed to be approved by all unions, currently in progress
 - c. Will be an additional form completed by the hiring manager
3. Resuming in person meetings
 - a. Open discussion on if HCH Board should resume meeting in person or continue via zoom
 - b. Proposal and support for quarterly in person meetings, coupled with a tour/training, etc.
 - c. Will allow for continued flexibility of zoom while still promoting in-person collaboration
 - d. Reminder that all board meetings and locations will need to be listed on HCH website to ensure public have the opportunity to join
 - e. Contra Costa Board of Supervisors has formally supported hybrid options for advisory bodies
 - f. Support for scheduling first in person meeting in May or June, coupled with Tour of Delta Landing
 - i. Meeting space may be available at St. Vincent DePaul

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- ii. HCH team to coordinate and schedule
- 4. Hope Solutions Update
 - a. Hope Solutions has been selected as new provider of Shelter+ Care Voucher Program
 - b. Team is working to fill new positions to support services
 - c. Working closely H3 to transition services

Standing Item: Future Matters

- 1. Medi-Cal Redetermination Discussion
- 2. CommunityConnect (Enhanced Care Management) Presentation Overview

Standing Item: Next Meeting and Time

Wednesday, April 20, 2022

11:00-12:30pm

Zoom

Approval of HCH Co-Applicant Board Meeting Minutes from March 16, 2022

Board Chair Signature Jennifer Machado _____

Date 4/20/2022 _____